**Confidential Brief**

**Middle States Commission on Higher Education**

Name of Institution: Click here to enter text.

Date of On-Site Evaluation Visit: Click here to enter a date. to Click here to enter a date.

Name of Team Chair: Click here to enter text.

Names of Team Members: Click here to enter text.

**Section A: Institutional Context and Nature of the Visit**

*Provide a brief overview here about the institution, including information that can help the Commission understand its role within the context of higher education, such as the institution’s history and mission, distinctive aspects about the institution’s program offerings.*

*This section should also identify the institution’s approach to self-study and the institutional priorities selected for review in the self-study report.*

*Where appropriate, also include noteworthy areas of progress or improvement, plus aspects worthy of recognition.*

*Self Study Off-Site Visits (Please include the name of the site, date visited, and type of location – branch campus or additional location)*

**Section B: Overview of Findings**

1. **Standards for Accreditation**

*Indicate whether the Team was able to affirm that the institution meets each Standard for Accreditation. If not, note the specific Standards not met and the requirements issued in the Team Report.*

*If the review of standards resulted in recommendation(s), please list them and indicate the standard(s).*

1. **Requirements of Affiliation**

*Indicate whether the Team was able to affirm that the institution meets each Requirement of Affiliation. If not, note the Requirement(s) of Affiliation that the institution did not meet here.*

1. **Compliance with Accreditation-Relevant Federal Regulations**

*Indicate whether the Team was able to affirm that the institution is in compliance with accreditation-relevant federal regulations. If not, note the federal regulation with which the institution did not comply with here.*

1. **Verification of Student Achievement Data and Institutional Data**

*Indicate whether the Team was able to confirm that the institution’s approach to realizing its student achievement goals is effective, consonant with higher education expectations, and consistent with the institution’s mission. If not, note the concern(s) here.*

*Indicate whether the Team was able to confirm that data and other information provided by the institution are reasonably valid and conform to higher education expectations. If not, note the concern(s) here.*

1. **Third-Party Comments**

*Indicate whether the Team received and was able to evaluate any third-party comments. Note the findings of that evaluation here.*

**Section C: Proposal to Inform Commission Action**

*The Team Chair should select only one of the following three options:*

1. [ ] The Team found that the institution appears to be in compliance with all the Commission’s Standards and Requirements of Affiliation and identified no issues or concerns relating to institutional compliance.
2. [ ] The Team found that the institution appears to be in compliance with all the Commission’s Standards and Requirements of Affiliation, but has concerns about continued institutional compliance. The specific issues are as follows:

*(Briefly describe here the rationale and/or evaluation principles applied that enabled the team to draw this conclusion, such as holistic review of the standard(s), similar critical issues across the standards, issue(s) impeding the institution’s ability to achieve its stated mission, etc.)*

*Indicate one of the following:*

[ ] Follow-Up reporting is necessary prior to the institution’s next

accreditation activity (*no specific narrative required*).

[ ] Follow-up Reporting is **not** necessary prior to the institution’s next accreditation activity.

1. [ ] The Team found the institution out of compliance with one or more standards, included *requirements* in the Team Report, and has identified issues needing immediate attention in order for the institution to come into compliance with the Commission’s Standards for Accreditation, Requirements of Affiliation, and/or with Accreditation-Relevant Federal Regulations. The specific issue(s) are as follows:

*(Briefly describe here the rationale and/or evaluation principles applied that enables the team to draw this conclusion, such as holistic review of the standard(s), similar critical issues across the standards, issue(s) impeding the institution’s ability to achieve its stated mission, etc.)*

If this option has been chosen, indicate one of the following (*no specific narrative required*).:

[ ] The Team has confidence in the institution’s ability to come into

compliance **within two years**.

[ ] The Team has concerns about the institution’s ability to come into compliance **within two years**.